



Republic of the Philippines
Caraga Region XIII
PROVINCE OF SURIGAO DEL NORTE
Provincial Capitol
Governor Jose C. Sering Road
Surigao City



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OFFICE OF THE PROVINCIAL GOVERNOR

MEMORANDUM ORDER NO. 21-125
Series of 2021

TO : RAMON M. GOTINGA
Assistant Provincial Administrator
This Province

**SUBJECT : DESIGNATION AS OFFICE CARETAKER OF THE OFFICE OF THE
PROVINCIAL GOVERNOR**

In relation to Memorandum Order No. 21-122, series of 2021 or, *"Physical Closure of the Provincial Capitol Compound on June 1-4, 2021"*, in order to effectively administer the day-to-day operations of the Office of the Provincial Governor to ensure the continuous and effective delivery of public services therein from June 1-4, 2021, you are hereby designated as the *Office Caretaker of the Office of the Provincial Governor* during this period.

As *Office Caretaker*, you shall act on the instructions of the undersigned and shall coordinate with him on all matters which necessitate action.

For your strict compliance.

Done this 1st day of June, 2021 at Kapitolyo Nan Siargao, Dapa,
Surigao del Norte, Philippines.

ATTY. FRANCISCO T. MATUGAS
Provincial Governor

Copy furnished:
All Provincial Government Officials
All Department Heads & Division Chiefs