



Republic of the Philippines
Caraga Region XIII
PROVINCE OF SURIGAO DEL NORTE
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OFFICE OF THE PROVINCIAL GOVERNOR

MEMORANDUM ORDER NO. 21-102-A
Series of 2021

**TO : ALL DEPARTMENT HEADS/
ASSISTANT DEPARTMENT HEADS/
DIVISION CHIEFS
ALL CONCERNED
THIS PROVINCE**

**SUBJECT : ATTENDANCE TO THE MAY 14- 15 ACTIVITIES FOR THE 120th
'ONE SURIGAO' FOUNDING ANNIVERSARY**

The commencement of the 120th One Surigao Founding Anniversary shall begin on May 14, 2021 with the following simultaneous events:

- a. Tree Planting
- b. Clean-up Drive

As such, all Department Heads, Assistant Department Heads, Division Chiefs and employees are enjoined to join the CLEAN-UP DRIVE at Nueva Extension Pantalan at 6:00 am on May 14, 2021. Due to the limited slots for this activity, you are required to submit your name to the Provincial Environment & Natural Resources Office (PENRO) on or before **May 10, 2021**.

On May 15, 2021, we shall have the Founding Anniversary Celebration at 8:00 am at the Provincial Convention Center, Capitol Compound. The following are enjoined to attend this program:

- a. All Provincial Officials;
- b. All Department Heads;
- c. All Assistant Department Heads;
- d. All Division Chiefs; and,
- e. All Division Heads;

Department Heads, Assistant Department Heads, and Division Chiefs are required to wear the new Gala Barong.

Other employees who are interested to attend are also invited to take part in the celebration. However, due to health protocols, the Provincial Convention Center can only accommodate a limited number of employees per office/department. As such, Office Heads must submit a list of interested

attendees to the Provincial Human Resource Management and Development Office (PHRMDO) not later than **May 10, 2021** to monitor the number of attendees in this event. Office staff who shall attend the event are required to wear a Filipino-inspired attire to conform with this occasion.

Everyone is expected to observe the minimum health protocol: the wearing of face masks and face shields and observing social distancing in attending this event.

This Order shall take effect immediately.

For your information, guidance and strict compliance.

Done this May 6, 2021 at the Kapitolyo Nan Siargao, Dapa, Surigao del Norte, Philippines.



ATTY. FRANCISCO T. MATUGAS
Provincial Governor

- Cf: 1. All Dept. Heads/Division Chiefs
2. File

"Ang Surigaonon labaw sa lanan"